



**SOUTHEASTERN PENNSYLVANIA REGIONAL TASK FORCE
PHILADELPHIA URBAN AREAS SECURITY INITIATIVE
REGIONAL CALENDAR**

| Date(s) | Event | Location |
|---------------------------|--|---|
| TBD | <p>G-235 Emergency Planning This course is designed for emergency management personnel who are involved in developing an effective emergency planning system. This course offers training in the fundamentals of the emergency planning process, including the rationale behind planning. It will develop your capability for effective participation in the all-hazard emergency operations planning process to save lives and protect property threatened by disaster.</p> | Chester County GSC West Chester, PA |
| 01/05/2012 | <p>SEPARTF Executive Board Meeting</p> | MCPSTC Conshohocken, PA |
| 01/09/2012- 01/11/2012 | <p>H465- ICS 300 Intermediate ICS http://cra.traincaster.com/app/Login.pm , register for access and select a program you would like to attend. Course times vary and are included on the registration site, along with additional information on pre-requisites.</p> | Philadelphia Police Academy Philadelphia, PA |
| 01/09/2012- 01/12/2012 | <p>L-965 All Hazards Unit Resource Leader This course provides an overview of Resources Unit Leader responsibilities, the Planning Section and the planning process to contextualize the Resources Unit for students unfamiliar with the planning process or the Incident Command System (ICS). It then explores specific RESL functions and responsibilities including resource tracking systems, operational planning, and resource products/outputs. The Status/Check-in and Demobilization functions are covered to provide students with the knowledge to perform those duties if necessary.</p> <p>To Register: http://www.surveymonkey.com/s/UnitResourceLeader</p> | MCPSTC Conshohocken, PA |
| 01/10/2012- 01/11/2012 | <p>Open Source Intelligence This comprehensive program is designed to exceed the training needs of participants. The program enables analysts, investigators and other law enforcement personnel to gain awareness, understanding and additional skill sets needed to support regional intelligence and Fusion Center operations.</p> <p>Open Source Practitioners Course (OSINT). This is a two-day unclassified course for DHS Intelligence Enterprise, federal, and state, local, tribal, and territorial intelligence/law enforcement</p> | Bucks County Comm. Coll. Newtown, PA |



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| | <p>professionals and first preventer/first responder personnel. The OSINT course enables students to define the Open Source landscape, conduct open source research, assess the utility of open source tools, and utilize various consolidated research resources.</p> <p><i>This Course Is Full</i></p> | |
| 01/12/2012-01/13/2012 | <p>H467- ICS 400 Advanced ICS http://cra.traincaster.com/app/Login.pm , register for access and select a program you would like to attend. Course times vary and are included on the registration site, along with additional information on pre-requisites.</p> | Philadelphia Police Academy Philadelphia, PA |
| 01/13/2012-01/15/2012 | <p>H465- ICS 300 Intermediate ICS http://cra.traincaster.com/app/Login.pm , register for access and select a program you would like to attend. Course times vary and are included on the registration site, along with additional information on pre-requisites.</p> | Abington Township PSTC Abington, PA |
| 01/14/2012-01/15/2012 | <p>H467- ICS 400 Advanced ICS http://cra.traincaster.com/app/Login.pm , register for access and select a program you would like to attend. Course times vary and are included on the registration site, along with additional information on pre-requisites.</p> | Red Hill Fire Company Red Hill, PA |
| 01/16/2012-01/18/2012 | <p>H465- ICS 300 Intermediate ICS http://cra.traincaster.com/app/Login.pm , register for access and select a program you would like to attend. Course times vary and are included on the registration site, along with additional information on pre-requisites.</p> | Philadelphia Police Academy Philadelphia, PA |
| 01/19/2012-01/20/2012 | <p>H467- ICS 400 Advanced ICS http://cra.traincaster.com/app/Login.pm , register for access and select a program you would like to attend. Course times vary and are included on the registration site, along with additional information on pre-requisites.</p> | Philadelphia Police Academy Philadelphia, PA |
| 01/23/2012-01/25/2012 | <p>H465- ICS 300 Intermediate ICS http://cra.traincaster.com/app/Login.pm , register for access and select a program you would like to attend. Course times vary and are included on the registration site, along with additional information on pre-requisites.</p> | Philadelphia Police Academy Philadelphia, PA |



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| 01/23/2012- 01/27/2012 | <p>IMTC EOC Seminar</p> <p>This seminar is designed to introduce members of the regional incident support/management teams to the operations of regional Emergency Operations Centers. This will involve over 50 participants and assist in the development of regional incident support/management team protocols.</p> <p>To Register: http://www.surveymonkey.com/s/IMTC_EOC_SEMINAR</p> | MCPSTC Conshohocken, PA |
| 01/26/2012- 01/27/2012 | <p>H467- ICS 400 Advanced ICS</p> <p>http://cra.traincaster.com/app/Login.pm , register for access and select a program you would like to attend. Course times vary and are included on the registration site, along with additional information on pre-requisites.</p> | Philadelphia Police Academy Philadelphia, PA |
| 01/30/2012- 02/01/2012 | <p>H465- ICS 300 Intermediate ICS</p> <p>http://cra.traincaster.com/app/Login.pm , register for access and select a program you would like to attend. Course times vary and are included on the registration site, along with additional information on pre-requisites.</p> | Philadelphia Police Academy Philadelphia, PA |
| 02/01/2012- 02/02/2012 | <p>DHS Protective Measures Course</p> <p>This two-day Course enhances Commercial Facilities Sector awareness on how to devalue, detect, deter, and defend facilities from terrorism, by providing the knowledge and skills necessary in understanding common vulnerabilities and employing effective protective measures. The Course includes lessons learned and industry best practices in mitigating terrorist attacks. It serves as a follow-up to the Soft Target Awareness Course, focusing more on implementation than awareness.</p> <p>To Register: http://www.surveymonkey.com/s/DHS_Protective_Services</p> | MCPSTC Conshohocken, PA |
| 02/02/2012- 02/03/2012 | <p>H467- ICS 400 Advanced ICS</p> <p>http://cra.traincaster.com/app/Login.pm , register for access and select a program you would like to attend. Course times vary and are included on the registration site, along with additional information on pre-requisites.</p> | Philadelphia Police Academy Philadelphia, PA |



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| 02/02/2012 | SEPARTF Executive Board and Workgroup Chair Meeting | MCPSTC Conshohocken, PA |
| 02/03/2012- 02/05/2012 | H465- ICS 300 Intermediate ICS http://cra.traincaster.com/app/Login.pm , register for access and select a program you would like to attend. Course times vary and are included on the registration site, along with additional information on pre-requisites. | Malvern Fire Company Malvern, PA |
| 02/06/2012- 02/08/2012 | H465- ICS 300 Intermediate ICS http://cra.traincaster.com/app/Login.pm , register for access and select a program you would like to attend. Course times vary and are included on the registration site, along with additional information on pre-requisites. | Philadelphia Police Academy Philadelphia, PA |
| 02/06/2012- 02/10/2012 | L-950 All Hazard Incident Commander Upon completion of this course, participants will be able to: Manage the Organization: Describe how to manage an IMT, common management and communication perils, the role of human resource specialists, and union agreements. IMT Administration and Readiness: Describe the incident commander's responsibilities; identify orientation procedures and methods to measure success and build teams. Kits, Aids, Guides: Identify the components of a typical incident commander's kit. Command, Coordination, Support, and Oversight: Describe the purpose and function as related to incident management; define agency administrator. Command Structure and MACS: Describe the concept and purpose of unified command and area command and the role of PFO and MACS. AA and IC Cooperation: Describe complexity analysis and clarification of authority and define the responsibility in preparing and conducting an agency administrator briefing. Transfer of Command: Describe elements of an effective transfer of command and the purpose of a transition plan; identify required forms. Communication, Information, and Intelligence Processing: Describe primary communication responsibilities, target audiences, and sources to obtain intelligence. Define information and intelligence and ways to enhance internal communications. Objectives, Strategies, and Tactics: Define incident objectives, strategies, and tactics. Plans and Meetings: Describe the plans and meetings for which the IC is responsible. Staffing: Describe the staffing responsibilities and considerations of the IC. Agreements: Describe agreements united in incident management and the difference between a cooperative agreement and a memorandum of understanding. | MCPSTC Conshohocken, PA |



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| | To Register: http://www.surveymonkey.com/s/AH_Incident_Commander | |
| 02/09/2012- 02/10/2012 | H467- ICS 400 Advanced ICS http://cra.traincaster.com/app/Login.pm , register for access and select a program you would like to attend. Course times vary and are included on the registration site, along with additional information on pre-requisites. | Philadelphia Police Academy Philadelphia, PA |
| 02/11/2012- 02/12/2012 | H467- ICS 400 Advanced ICS http://cra.traincaster.com/app/Login.pm , register for access and select a program you would like to attend. Course times vary and are included on the registration site, along with additional information on pre-requisites. | Abington Township PSTC Abington, PA |
| 02/11/2012- 02/12/2012 | Regional USAR Drill- Crane Operations <i>This drill will focus on Crane operations in support of Urban Search and Rescue Operations. Focus will be on OSHA 29 CFR 1926 rigging compliance and operations in accordance with NFPA 1006 and NFPA 1670.</i> This drill is open to members of regional urban search and rescue/technical rescue teams. To Register: http://www.surveymonkey.com/s/UASR_CRANE_DRILL | MCPSTC Conshohocken, PA |
| 02/23/2012 | Seminar: Preventing Collective Violence featuring Steve Crimando Group, crowd and mob behavior associated with civil unrest can result in violence affecting participants in social or political uprisings, but can also be directed against businesses, schools and critical infrastructure. Organizations with a multinational presence, those having expatriate employees and employees or students traveling abroad, must anticipate and prepare for the possibility of collective violence, as well as traditional forms of workplace or campus violence. Professionals working in corporate and campus security, human resources, legal and other areas, | MCPSTC Conshohocken, PA |



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| | <p>must ask themselves, "Can it happen here?" Anger directed at banks, energy companies, government agencies and other public and private entities, such as that seen on Wall Street during the bank bailouts or in Wisconsin during labor actions, can trigger potentially violent collective behavior resulting in injury, death and destruction of property.</p> <p>Professionals aware and concerned about current world events and the possibility of adverse collective behaviors benefit from a knowledge and understanding of the causes, warning signs and behavioral dynamics of groups, crowds and mobs. Such an understanding better prepares security, emergency management and other professionals for the new challenges associated with the use of social media (Twitter, Face Book, etc.) and globalization as they relate to the development of crisis situations and the potential of dangerous and violent collective behaviors.</p> <p>To Register: http://www.surveymonkey.com/s/Collective_Violence_Seminar</p> | |
| 03/01/2012 | SEPARTF Executive Board Meeting | MCPSTC Conshohocken, PA |
| 03/03/2012- 03/04/2012 | H467- ICS 400 Advanced ICS http://cra.traincaster.com/app/Login.pm , register for access and select a program you would like to attend. Course times vary and are included on the registration site, along with additional information on pre-requisites. | Malvern Fire Company Malvern, PA |
| 03/05/2012- 03/08/2012 | L-954 All Hazards Safety Officer Upon completion of this course, participants will be able to: Position Role: Materials for Safety Officer kit, unit log. Incident Overview: Information sources, laws, regulations and policies, and technical specialists. Hazards and Risks: Hazard and safety risks, prioritize mitigation, mitigation and accident prevention methods. Incident Safety Analysis, ICS Form 215A: The purpose, components, and use of Form 215A. Site Safety and Control Plan, ICS208HM: The purpose, use, and components of Form 208HM. Incident Safety Action Plan: Elements of a safety plan, safety message, safety | TBD |



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| | <p>briefing, and assistant safety officers. Coordination with Logistics: Interaction with the Medical Unit, Ground Support Unit, and local health department. Operations and General Health and Welfare: Promote general health and welfare, describe work/rest guidelines, identify authority to stop and prevent unsafe acts. Special Situations: Describe the role of critical incident stress management, accident investigations, and special reports. Demobilization and Closeout: Describe demobilization checkout procedures.</p> <p>To Register: http://www.surveymonkey.com/s/AH_Safety_Officer</p> | |
| 03/07/2012 | <p>DHS: The Active Shooter Security Seminar and Exercise</p> <p>The Southeastern Pennsylvania Regional Task Force the National Protection and Programs Directorate Office of Infrastructure Protection within the U.S Department of Homeland Security are holding a one-day Security Seminar and Exercise to enhance response to an active shooter event by:</p> <ul style="list-style-type: none"> • Educating participants on the history of active shooter events; • Describing common behavior, conditions, and situations associated with active shooters; and • Fostering communication between critical infrastructure owners and operators and local emergency response teams; this includes discussion of interoperability, communications protocols, and best practices for planning, preparedness, and response. <p>The event will also describe how to incorporate key elements of successful incident management into planning efforts, including:</p> <ul style="list-style-type: none"> • Communicating with and accounting for employees; • Building familiarity with local responders and knowing their capabilities; • Coordinating with first responders before, during, and after an incident; and • Integrating public affairs into incident management. <p>To Register: http://www.surveymonkey.com/s/DHS_Active_Shooter_Seminar_Exercise</p> | <p>TBD</p> <p><i>Note: This event will be held regionally, a location is being finalized.</i></p> |



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| 03/21/2012 | <p>Seminar: <i>Psychological Response To Trauma</i> <i>Lt. Colonel Dave Grossman (U.S. Army-Ret)</i> LT. COL. DAVE GROSSMAN, U.S. Army (Ret.) Director, Warrior Science Group, www.killology.com: Member, American Board for Certification in Homeland Security; Member, American College of Forensic Examiners Institute . Lt. Col. Dave Grossman is an internationally recognized scholar, author, soldier, and speaker who is one of the world's foremost experts in the field of human aggression and the roots of violence and violent crime. This seminar will focus on the Application of Basic Psychological Therapeutic Processes for Mass Casualties.</p> <p>To Register: http://www.surveymonkey.com/s/Psych_Response_To_Trauma</p> | MCPSTC Conshohocken, PA |
| 03/26/2012- 03/30/2012 | <p>L-964 Situation Unit Leader This course helps attendees establish the essential core competencies required for performing the duties of the SITL during an all-hazards incident. This course addresses all responsibilities appropriate to a SITL operating in a local- or state-level AHIMT. These responsibilities include processing information and intelligence and developing displays. The course is an instructor-led training that supports learning through discussion, lecture, and active participation in multiple exercises. By requiring attendees to bring Situation Unit Leader Kit to the instruction, the course provides a realistic, hands-on approach to mastering the skills of a SITL.</p> <p>To Register: http://www.surveymonkey.com/s/AH_Situation_Unit_Leader</p> | MCPSTC Conshohocken, PA |
| 04/02/2012- 04/06/2012 | <p>L-971 All Hazards Facilities Unit Leader The course will help students establish the essential core competencies required for performing the duties of the FACL during an all-hazards incident. The course walks students through general information, including an overview of the Logistics Section and information on incident mobilization, initial situation awareness, and unit management. It also provides detailed</p> | TBD |



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| | <p>instruction in setting up and maintaining incident facilities, including facilities infrastructure, services, layout, and security. Each unit contains a discussion-based exercise and there is a capstone tabletop exercise at the end of the course to give students hands-on practice functioning as a FAEL.</p> <p>To Register: http://www.surveymonkey.com/s/AH_Facilities_Unit_Leader</p> | |
| 04/05/2012 | SEPARTF Executive Board and Workgroup Chair Meeting | MCPSTC Conshohocken, PA |
| 04/23/2012- 04/25/2012 | <p>Individual Crisis Intervention and Peer Support and Group Crisis Intervention (Tentative)</p> <p>Crisis Intervention is NOT psychotherapy, rather it is a specialized acute emergency mental health intervention which requires specialized training. As physical first-aid is to surgery, crisis intervention is to psychotherapy. Crisis intervention is sometimes called "emotional first-aid." Crisis interventions are typically done individually (one-on-one) or in groups. This program is designed to teach participants the fundamentals of, and a specific protocol for, individual intervention. Topics to be covered include the role of the individual crisis intervention in the comprehensive CISM program; terms and concepts relevant to the study of crisis, traumatic stress and crisis intervention; differential utilities of selected crisis communication techniques; demonstration of selected crisis communication techniques; psychological reactions to crisis and trauma; SAFER protocol for individual crisis intervention and its role in comprehensive CISM; demonstration of the use of SAFER protocol for individual crisis intervention; and review of common problems encountered with individuals in crisis. This course is designed for anyone who desires to increase their knowledge of individual (one-on-one) crisis intervention techniques. Please look closely at start time for this course as only those attending all three days of class will be issued certificates. This course is designed for anyone in the fields of Business & Industry, Crisis Intervention, Disaster Response, Education, Emergency Services, Employee Assistance, Healthcare, Homeland Security, Mental Health, Military, Spiritual Care, and Traumatic Stress.</p> | MCPSTC Conshohocken, PA |



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| 04/25/2012 | <p>Strategic Crisis Leadership: Bruce Blythe</p> <p>When serious crises hit, senior management’s responsibilities are to protect the organization’s core assets, e.g., people, reputation, brand, and finances. Most crisis planning, however, focuses only on tactical response. It is vital to the well-being of the organization that crisis managers at all levels be prepared to make high-leverage, defining moment decisions when needed. This calls for strong Strategic Crisis Leadership, which involves being the right kind of person during stressful times, knowing what to do to lead effectively, and executing decisions with efficiency. This presentation will provide take-and-use guidelines based on latest crisis leadership research, case histories, and the speaker’s vast Strategic Crisis Leadership consulting experience.</p> <p><i>Bruce T. Blythe CEO of Crisis Management International, Inc., and Chairman of Crisis Care Network, Inc. Through these two companies, Mr Blythe provides crisis preparedness services for multiple Fortune companies and other organizations worldwide. Additionally, they respond to over 800 crises per month nationwide.</i></p> <p>To Register: http://www.surveymonkey.com/s/Strategic_Crisis_Leadership_Seminar</p> | TBD |
| 04/2012 | Annual Regional Hospital Exercise | TBD |
| 05/03/2012 | SEPARTF Executive Board | MCPSTC Conshohocken, PA |
| 5/6/2012 | Regional Fire Task Force Exercise 2012 | Conshohocken, PA |
| 05/07/2012 | Seminar: <i>Planning Unit Leader</i> | TBD |



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| 05/15/2012 | <p>2nd Annual Mental Health Symposium Keynote: Bobby Smith- Visions of Courage <i>After being shot and blinded in the line of duty, Bobby Smith worked hard to receive his Ph.D. in Counseling Psychology so he could share his hard earned lessons with everyone, in all walks of life. Whether they are a trooper fresh out of training or veteran cops who have heard it all or an EMT who has seen too much, Bobby's stories and life lessons will change your life. Learning to balance an emotional and time consuming career with a happy family life is incredibly difficult at the best of times. With Bobby at your side, he can show you the light in the darkness, and give you the tools to overcome the fears and traumas that consume so much of our lives.</i></p> <p>To Register: http://www.surveymonkey.com/s/2012_Annual_Mental_Health_Symposium</p> | TBD |
| 05/17/2012- 05/20/2012 | International Hazardous Materials Response Teams Conference | Baltimore, MD |
| 5/18/2012- 5/20/2012 | Fire Expo 2012 | Pennsylvania Farm Show Complex & Expo Center in Harrisburg, PA |
| 5/21/2012- 5/24/2012 | Urban Areas Security Initiative Annual Conference | Columbus, OH |
| 06/04/2012- 06/07/2012 | <p>L-970 All Hazards Supply Unit Leader with Ordering Manager This course helps attendees establish the essential core competencies required for performing the duties of the SPUL during an all-hazards incident. By requiring attendees to bring jurisdiction-specific information to the instruction, the course provides a realistic, hands-on approach to mastering the skills of a SPUL organized by the fundamental steps of the ordering process. Attendees identify information required for ordering, as well as complete required forms and documentation related to ordering, and anticipates ordering and supply needs for the incident. In addition to the ordering process, the course discussed mobilization, setting up and managing the Supply Unit, and demobilization.</p> <p>To Register: http://www.surveymonkey.com/s/AH_Supply_Unit_Leader_Course</p> | TBD |



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| 06/05/2012 | <p>Delaware Valley Emergency Management and Homeland Security Coordination Council</p> <p><i>This is the semi-annual meeting of the Philadelphia-Camden-Wilmington Metropolitan Statistical Area (MSA) that comprises the Philadelphia Urban Areas Security Initiative (UASI). The meeting contains reports and updates from the Southeastern PA Regional Task Force, the MSA Counties, and an educational component.</i></p> | TBD |
| 06/06/2012-06/07/2012 | Advanced Group Crisis Intervention (Tentative) | MCPSTC Conshohocken, PA |
| 06/07/2012 | SEPARTF Executive Board and Workgroup Chair Meeting | MCPSTC Conshohocken, PA |
| 07/05/2012 | SEPARTF Executive Board | MCPSTC Conshohocken, PA |
| 07/09/2012-07/12/2012 | <p>L-962 All Hazards Planning Section Chief</p> <p>Upon course completion, participants will be able to: Position: Describe the function and units of the Planning Section and the roles and responsibilities of the Planning Section Chief. Resources Unit: Describe the function of the Resources Unit, the roles and responsibilities of the Resources Unit Leader, and the ICS positions that interact with the Resource Unit. Situation Unit: Describe the function of the Situation Unit and the roles and responsibilities of the Situation Unit Leader. Initial Response: Describe the information gathered from the initial meetings, briefings and documents, the categories of items to carry in the PSC Kit and items of information derived from Strategic Plan. Planning Cycle: Describe the purpose, timing and structure of each of the meetings, briefings and documents in the Planning Cycle and the PSC role in the IAP. Interactions: Identify key strategies for interacting with members of the Planning Section, members of the IMT, and personnel outside of the IMT. Documentation and Demobilization Units: Describe the responsibilities of the Documentation Unit and Demobilization Unit Leaders and the purpose of the Final Incident Package.</p> | TBD |
| 07/18/2012-07/19/2012 | Grief Following Trauma | MCPSTC Conshohocken, PA |



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| 07/25/2012-07/26/2012 | <p>Regional Improvement/Training and Exercise Planning Workshop</p> <p>A T&EPW provides the opportunity to review the State or Urban Area homeland security strategy and develop or update its Multi-Year Training and Exercise Plan. There is a focus on coordination of all training and exercise activities occurring throughout the State or Urban Area, including activities sponsored by Federal agencies and various local governments. States and UASI regions must ensure that their training and exercise schedules are coordinated to prevent duplication of efforts, ensure resources are not overextended during training or exercises, and maximize the efficacy of training and exercise appropriations. Moreover, schedule collaboration can present opportunities for jurisdictions and agencies to fulfill multiple grant requirements with a single exercise or training course.</p> <p>To Register: http://www.surveymonkey.com/s/2012_Regional_TEPW</p> | Lionville Fire Company Lionville, PA (Chester County) |
| 08/01/2012-08/04/2012 | Fire Rescue International (IAFC) | Denver, CO |
| 08/02/2012 | SEPARTF Executive Board and Workgroup Chair Meeting | MCPSTC Conshohocken, PA |
| 08/08/2012-08/09/2012 | Strategic Response to Crisis (Tentative) | MCPSTC Conshohocken, PA |
| 08/13/2012 | Seminar: Logistics Unit Leader | MCPSTC Conshohocken, PA |
| 08/19/2012-08/22/2012 | APCO International 78th Annual Conference and Expo | Minneapolis, MN |
| 09/06/2012 | SEPARTF Executive Board | MCPSTC Conshohocken, PA |
| 09/10/2012-09/15/2012 | 18th Annual Delaware Volunteer Firefighters Association/LADVFA Conference | Dover, DE |



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| 09/10/2012-09/12/2012 | <p>L-960 All Hazards Division Group Supervisor</p> <p>The course is designed to provide local and state-level emergency responders with a robust understanding of the duties, responsibilities, and capabilities of an effective DIVS on an AHIMT. The course walks students through general information, including an overview of the Operations Section and information on incident mobilization, initial situation awareness and unit management. It also provides detailed instruction on responding to the incident and the command needs of the incident, as well as emphasizing the importance of risk management and safety considerations.</p> | MCPSTC Conshohocken, PA |
| 09/14/2012-09/15/2012 | New Jersey State Firemen's Association Annual Conference | Wildwood, NJ |
| 09/20/2012 | 4th Annual Business Summit | TBD |
| 09/26/2012-09/29/2012 | Fireman's Association of the State of Pennsylvania 133rd Convention and Parade | Norristown, PA |
| 09/29/2012-10/03/2012 | 119th Annual International Association of Chiefs of Police Conference | San Diego, CA |
| 10/04/2012 | SEPARTF Executive Board and Workgroup Chair Meeting | MCPSTC Conshohocken, PA |
| 10/15/2012-10/19/2012 | <p>L-967 All Hazards Logistics Section Chief</p> <p>Upon course completion, participants will be able to:</p> <p>Position: Describe key functions, responsibilities, and units in the Logistics Section.</p> <p>Facilities Unit: Describe responsibilities and purpose. Ground Support Unit: Describe responsibilities and purpose. Supply Unit: Describe responsibilities and purpose.</p> <p>Food Unit: Describe responsibilities and purpose. Medical Unit: Describe responsibilities and purpose. Communications Unit: Describe responsibilities and purpose.</p> <p>Responsibilities: Describe necessary equipment. Define the role of initial briefings and the IAP and responsibilities in developing them. Planning and Activating the Section: Identify briefing components; describe how to assess capabilities and limitations.</p> <p>Coordination: Describe how to work with Command and General Staff; describe the role and responsibility in planning meetings and developing IAPs. Managing and Directing Staff and Contractors: Describe how to manage personnel, assign work, and monitor progress.</p> <p>Demobilization and Evaluation: Describe how to evaluate personnel and conduct debriefings.</p> | TBD |



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|---------------------------|--|----------------------------|
| 10/17/2012- 10/18/2012 | Suicide Prevention, Intervention, and Postvention (Tentative) | MCPSTC Conshohocken, PA |
| 10/22/2012- 10/25/2012 | L-975 All Hazards Finance/Administration Section Unit Leader Upon course completion, participants will be able to: Information Gathering and Sharing: Identify required reference materials, forms, and supplies. Describe the contents of the Finance Section Chief's kit. Describe use of the unit log. Section Management: Describe staffing and ordering needs. Define the initial briefing, section operating plan, performance requirements, and standards. Interaction and Coordination: Identify information to exchange. Define the role of the planning meeting, IAP, and operational period briefing. Demobilization and Closeout: Describe responsibilities in closeout and the demobilization plan. Identify information to include in the briefing for replacement. | MCPSTC Conshohocken, PA |
| 11/01/2012 | SEPARTF Executive Board | MCPSTC Conshohocken, PA |
| 11/05/2012- 11/08/2012 | L-958 All Hazards Operations Section Chief Upon completion of this course, participants will be able to: Roles and Responsibilities: Identify the role of the Operations Section Chief and contrast that with the other divisions and groups. Management Cycle: Describe the incident management and planning process and operational schedules. Information Gathering: Describe how to gather, organize, and communicate the appropriate information; incident commander briefing. Strategy and Planning: Identify the purpose of strategy, tactics, and planning meetings, use of the Operational Planning Worksheet, and the Incident Action Plan. Contingency Planning: Differentiate short- and long-term contingency planning; name ways to obtain, adjust, communicate, and publicize contingency plans. Demobilization: Describe early resource monitoring and the demobilization plan. Supervision and Communication: Identify the supervisor's role in ICS, communicating instructions, effective delegation, and executing an ops briefing and sub-briefing. Managing and Adjusting the Operations Section: Identify appropriate use of multiple Operations Section Chiefs, responsibilities in planning, staging areas, the Air Operations Branch, and developments that require adjustments. Risk Assessment and Safety Management: Differences between Operations Section Chief and safety officer duties, partnerships for safety, and information-gathering strategies for safety management. Personal Interaction: Identify key players, significant events requiring special communications, and external partners. | TBD |



**SOUTHEASTERN PENNSYLVANIA REGIONAL TASK FORCE
PHILADELPHIA URBAN AREAS SECURITY INITIATIVE
REGIONAL CALENDAR**

| Date(s) | Event | Location |
|---------------------------|---|----------------------------|
| 11/08/2012 | Seminar: Psychological First Aid Skills Steve Crimando | MCPSTC Conshohocken, PA |
| 11/12/2012- 11/16/2012 | L-952 All Hazards Public Information Officer Upon course completion, participants will be able to: Roles and Responsibilities: Describe the role of the PIO position in incident operations and the elements of an incident information strategy. Incident Information Operations: Describe the fundamentals of information operations during incident management. List elements of an operations plan for information function, and the types of information the PIO will provide at a planning meeting and shift briefings. Developing a Communications Strategy: List four elements of a communication strategy; describe the importance of coordination and addressing long-term needs. Effective Media Relations: Describe the importance of effective media relations and the role of the PIO in developing and maintaining such relationships. Assistant PIO Tasks and Assignments: Describe the roles and responsibilities of Assistant Public Information Officers for internal and external communication and information coordination. Effective Community Relations: Identify principles of positive community relations, key individuals and organizations, and understanding when and how to use information and formal meetings. Special Situations: Describe the role of the PIO as it pertains to handling special situations within incidents. Creating a Safe Environment: Identify sources of safety hazard information and techniques to communicate the hazards to internal and external groups. Demobilization Summary: Define the PIO's roles and responsibilities during incident transition and demobilization. | TBD |
| 12/03/2012 | Seminar: Finance Unit Leader | MCPSTC Conshohocken, PA |
| 12/04/2012 | Delaware Valley Emergency Management and Homeland Security Coordination Council <i>This is the semi-annual meeting of the Philadelphia-Camden-Wilmington Metropolitan Statistical Area (MSA) that comprises the Philadelphia Urban Areas Security Initiative (UASI). The meeting contains reports and updates from the Southeastern PA Regional Task Force, the MSA Counties, and an educational component.</i> | TBD |
| 12/06/2012 | SEPARTF Executive Board and Workgroup Chair Meeting | MCPSTC Conshohocken, PA |
| 12/10/2012- | L-956 All Hazards Liaison Officer | MCPSTC |



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|---------------------------|---|------------------|
| 12/11/2012 | Upon completion, participants will be able to: Position Concept: Understand the roles and responsibilities of the Liaison Officer as a member of the command staff. Agency Representatives: Understand the function of an agency representative. Stakeholders: Define, identify, and profile stakeholders. Understand their roles and responsibilities regarding stakeholders and evaluate Liaison Officers' success. Incident Communications and Work Location: Identify types of communication and work location needs for a given incident. Information Flow and Use of Assistants: Understand the process and relevant parties involved in incident information flow, including the role of Assistant Liaison Officers. Know how to obtain status of and information about cooperating agencies. Planning Process: Know how the Liaison Officers fits into the planning process. Special Situations: Determine the proper steps to follow in the event of a special situation. Demobilization: Understand the demobilization process as it relates to the duties of the Liaison Officers. Describe Liaison Officers' responsibilities throughout demobilization. | Conshohocken, PA |
| 01/07/2013- 01/10/2013 | L-969 All Hazards Communication Unit Leader All Hazards Type III Communications Unit Leader: The course is targeted to provide Technician Level training for a Communications Unit Leader of a Communications Unit within a NIMS Compliant Communications Unit of a Logistics Section. The program of instruction will enable the COML to understand the technical and operational aspects of the Communications Unit develop a Communications Plan (ICS Form 205) and manage a communications Unit within the NIMS/ICS structure. Modules covered are: Unit 1: COML Unit 2: Interoperable Communications Unit 3: Frequency Registration and Usage Unit 4: Incident Communications Systems Unit 5: Incident Radio Communications Plan Unit 6: Incident Communications Centers Unit 7: Personnel Management Unit 8: Coordination Unit 9: Demobilization Unit 10: Resources | TBD |
| 02/11/2013- 02/14/2013 | L-973 All Hazards Finance and Administration Section Chief The Finance/Administration Unit Leader Course will help students establish the essential core competencies required for performing the duties of the Finance/Administration Unit Leader during an all-hazards incident. The course is designed to enable students to perform as any of the four Finance/Administration Unit Leaders (Time Unit Leader, Procurement Unit Leader, Compensation and Claims Unit Leader, Cost Unit Leader). Students will learn information that is applicable across all four positions, such as Unit set-up and management, information gathering, and interactions. Complex experiential exercises and discussions will afford students the opportunity to act as each Unit Leaders while connecting all information learned back to real-world application. | TBD |



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REGIONAL CALENDAR**

| Date(s) | Event | Location |
|-----------------------|---|------------------|
| 10/19/2013-10/23/2013 | 120th Annual International Association of Chiefs of Police Conference | Philadelphia, PA |

- To register for Regional ICS 300 and 400 courses, please go to <http://cra.traincaster.com/app/Login.pm> , register for access and select a program you would like to attend. Course times vary and are included on the registration site, along with additional information on pre-requisites.
- CCGSC- Chester County Government Services Center, 601 Westtown Road, West Chester, PA 19380.
- DCESC- Delaware County Emergency Services Center, 360 N. Middletown Road, Media, PA 19063.
- MCPSTC- Montgomery County Public Safety Training Campus, 1175 Conshohocken Road, Conshohocken, PA 19428.
- BCPSTC- Bucks County Public Safety Training Center, 1760 S. Easton Road, Doylestown, PA 18901.
- For information on all NJ OEM training, please visit their training calendar at: <http://www.state.nj.us/njoem/training-schedule.html>
- For information on all DE Emergency Management Agency (DEMA) programs, contact Tom Nesbella at thomas.nesbella@state.de.us or 302-659-2353.

Note: Not all programs listed are sponsored by the Southeastern Pennsylvania Regional Task Force (SEPA-RTF). The information is being provided as a service to emergency planning, response and management officials of the region. SEPA-RTF has a limited annual budget for training and conferences. Please contact us if you require financial assistance for costs associated with this program; requests will be honored on a first come basis and be subject to availability of funds. This calendar is accurate as of December 15, 2011, and is subject to change. Updates will be issued as necessary.